



## DELAND MUNICIPAL AIRPORT T-HANGAR WAITING LIST POLICY

The T-hangar waiting list policy is designed to provide a simple and fair process for aircraft owners to be placed on a waiting list for T-hangars. The Airport currently owns and leases 93 T-hangars that are located on the airport. All T-hangars are available on a first-come, first serve basis. When T-hangar occupancy is 100%, it is mandatory to be on the waiting list in order to receive a T-hangar.

All parties interested in a T-hangar must complete the waiting list application form with their current mailing address, telephone numbers, email address and return it to the Airport Management Center with the required deposit of \$100.00. It is the responsibility of the applicant to keep their information current with the Airport by calling 386-626-7240 or emailing [considinem@deland.org](mailto:considinem@deland.org). An applicant's position on the waiting list can be obtained by using the above contact information or enquiring at the Airport Management Center located at 1000 Flightline Blvd., DeLand, FL 32724.

Airport policy is to assign position on the the waiting list based on the date the application was received at the Airport office. T-hangars will be assigned based on the oldest date of a submitted application and working to the present, in that order. When a T-hangar becomes available, the applicant at the top of the waiting list will be notified of the availability first by phone then by email if phone number was disconnected. The applicant will be permitted two full business days to contact the City in one of two methods; calling 386-626-7240 or emailing [considinem@deland.org](mailto:considinem@deland.org). If the applicant does not respond by 5:00 pm on the second full business day the applicant will be skipped and we will move to the next person inline. (For example, if the applicant is called at 1:00 pm on a Monday, the applicant would be required to contact the City no later than Wednesday at 5:00 pm (thus the total response time includes one partial business day and two full business days)). If the applicant does not respond within 30 days of being notified of the opening, the applicant will be moved to the bottom of the waiting list.

If the applicant is not prepared to accept the T-hangar the first time that it is offered, the applicant may opt to remain in their current position. Once the T-hangar is offered to the same applicant a second time they must either take the T-hangar or they will be moved to the bottom of the waiting list.

If the applicant for the T-hangar space does not presently own an aircraft, the applicant may lease the T-hangar for 90 days maximum while the purchase of an aircraft is completed. No other aircraft may be placed in the hangar while the lessee finalizes the aircraft purchase. Subleasing is strictly prohibited. The airport will not hold a T-hangar without charging the standard leasing rate. The period can be extended for one additional 30-day period at the discretion of the Airport Manager.

Please feel free to contact us by e-mail or call us at 386-626-7240 with any questions or concerns.

Sincerely,

A handwritten signature in blue ink, appearing to read 'John Eiff', is written over a blue horizontal line.

John Eiff  
Airport Manager