

Replacement and New Requirements

Administrative:

- Owner/Builder Disclosure form Signed and Notarized in office if applicable.
- Updated Worker's Compensation exemption or certified to the City of DeLand uploaded into the attachments of the application.
- A recorded **Notice of Commencement** for any improvement in which the contract price is greater than \$15,000. This must be submitted prior to scheduling the first inspection.

Plans:

Replacement

- AHRI sheets for matched equipment.
- Engineered tie downs.
- A recorded **Notice of Commencement** for any improvement in which the contract price is greater than \$15,000. This must be submitted prior to scheduling the first inspection.

New

- AHRI for matched equipment.
- Engineered tie downs.
- Dimensioned site plans showing setback.
- Duct layout and sizing.

Please note: other plans may be required to complete the review process based on individual permitting needs.