

Re-Roof

Administrative:

- Owner/Builder Disclosure form Signed and Notarized in office if applicable.
- Updated Worker's Compensation exemption or certified to the City of DeLand uploaded into the attachments of the application.
- A recorded [Notice of Commencement](#) for any improvement in which the contract price is greater than \$5,000. This must be submitted prior to scheduling the first inspection.

Plans:

- Florida product approval specification sheets with original signature of qualifier on the second page.
- Product approval packets in addition to the sheets above for metal roofs.
- Contact the Building Department to inquire about your scope of work if you don't see what you are proposing to do in the main list at building@deland.org or by calling any one of the following phone numbers – 386-626-7006, 386-626-7007, 386-626-7008, 386-626-7009, or 386-626-7010.

Please note: other plans may be required to complete the review process based on individual permitting needs.